

Admn. Section  
Corporate Office  
Bharat Sanchar Bhawan  
New Delhi



भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

No. BSNL/Admn.I/15-5/15 (iii)

Dated: November <sup>30th</sup>, 2015

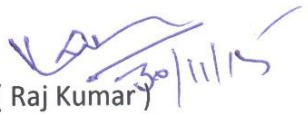
To  
All the CGMs,  
BSNL

Sub: BSNLMRS – Clarifications sought from Corporate Office.

Of late, clarification are being sought randomly by field units by various officers from Corporate Office without specifying whether the issue has been examined in Circle Office as per the guidelines issued from time to time. All the issues need to be examined at Circle Office level and settled as per the policy guidelines. Only such issues should be referred to Corporate Office where there are no clear guidelines or any specific approval from Corporate Office is sought. Such proposal should be examined in detailed in Circle Offices, their observations along with specific recommendations of Circle Office and comments of Circle IFA should invariably be sent along with the proposal. All the letters should be forwarded with the approval of the CGM concerned.

CGMs are requested to direct all concerned not to send letters directly to Corporate Office without your approval.

This issues with the approval of the Competent Authority.

  
( Raj Kumar )

Assistant General Manager (Admn.IV)  
Tel. No. 23037719 Fax No. 23734260